

Minutes of Meeting (IQAC)

A meeting of Internal Quality Assurance Cell (IQAC) was convened today on Friday 5th of July 2024 in the IQAC Room at 11:30 am.

Members in attendance:

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| • Prof. Nisar Ahmad Lone | (Coordinator IQAC) |
| • Prof. Mushtaq Ahmad Bhat | (Member IQAC) |
| • Dr. Shahnaz Mohi ud Din | (Member IQAC) |
| • Prof. Alam Ara | (Member IQAC) |
| • Prof. Iftikhar Bashir | (Member IQAC) |
| • Prof. Sajad Ahmad Shah | (Member IQAC) |
| • Dr. Mehraj ud Din Bhat | (Member IQAC) |
| • Dr. Mohammad Iqbal | (Member IQAC) |

Agenda:

The agenda of the meeting was to take stock of the AQAR preparations (criterion wise) by the concerned faculty.

Proceedings:

The meeting started with the opening remarks of the coordinator wherein he emphasized the timely completion of pending AQARs. He appreciated all the members for their serious efforts in data collection and compilation of their respective criteria. The members of the committee briefed the quorum about the progress in the completion of their respective criteria. The committee also thanked the principal for providing a designated room for NAAC preparations. After threadbare discussion following inferences were drawn:

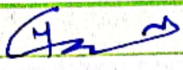
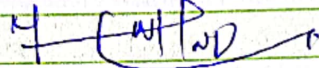
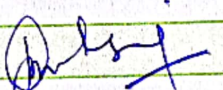
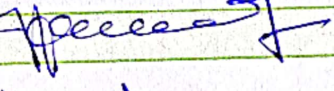
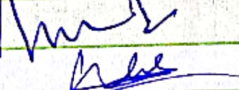

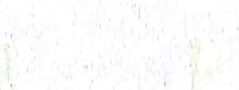



1. That adequate infrastructure shall be provided to the IQAC room, the requisition for which has already been submitted to the principal.
2. That while discussing the contents of criterion VI, Governance, Leadership and Management with Prof. Alam Ara and Prof. Iftikhar Bashir the inclusion of e-governance, faculty empowerment and financial management of the institution shall be prioritized while compiling the data.
3. That while deliberating on the criterion IV i.e Infrastructure and Learning Resources, Dr. Sajad Ahmad Shah, presented his status of preparations of the criterion. He emphasized the scope of improvement in the presentation of college library as a strength and reiterated that necessary measures like automation and RFID facility shall be procured as soon as possible besides procurement of online resources and also the record of foot-fall shall be made a regular feature of the library functioning.
4. That the contents of criterion V, Student support and progression, was discussed with Dr. Mehraj-ud- din. He emphasized devising of a proper mechanism to track college pass-outs' career progression and placement in different areas.
5. Contents of criterion I, Curricular aspects, were discussed with Dr. Shahnaz Mohi ud Din and Prof, Mushtaq Ahmad Bhat. They submitted the hard copy of their assigned criterion. They were suggested to upload academic calendars of all the previous years on the college website and reflect the students' feedback for the previous years as well.
6. That Dr. Mohammad Iqbal incharge criterion III, Research, Innovation and extension, while presenting his preparations informed that he has already shared a google form with faculty to fetch necessary information. He also emphasized the signing of MOUs with different institutions and departments so as to mutually benefit from the expertise and infrastructure of the concerned institutions.
7. That as the college has conducted a number of programmes in the current session, the College News Letter for January 2024-June 2024 shall be prepared by the magazine and newsletter

committee so as to showcase the college achievements and preserve the necessary information about the college.

8. That Mentor-Mentee groups shall be created by the concerned faculty responsible for the criterion.
9. Some certificate courses like ICT, health care, Lab techniques etc shall be conducted.
10. Some best practices like water harvesting, waste management, energy conservation, solar energy harvesting, green audit etc. shall be prioritized in the college.
11. That the coordinators of different programmes shall submit a report copy with photographic evidence to the IQAC office bearer Mr. Ishfaq Ahmad.
12. Those members who could not made to it to attend today's meeting, shall come prepare with their respective AQAR criteria in the next meeting to be conducted very shortly.

The meeting was concluded with the vote of thanks proposed by Prof. Nisar Ahmad Lone. Coordinator IQAC.

Minutes of meeting submitted for approval.

Name	Signature
Prof. Mushtaq Ahmad Bhat	
Dr. Shahnaz Mohi-ud-Din	
Dr. Mohammad Iqbal Rather	
Dr. Sajad Ahmad Shah	
Dr. Mehraj-ud-Din Bhat	
Dr. Reyaz Ahmad	
Dr. Iftikhar Bashir	
Prof. Alam Ara	
Prof. Mohamad Ayoub wani	
Dr. Waseem Ahmad Bhat	

Coordinator IQAC

