



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE, HANDWARA
Name of the head of the Institution		Prof. (Dr.) Ghulam Jeelani Qureshi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01955202203
Mobile no.		9596198908
Registered Email		handwaracollege@gmail.com
Alternate Email		handwaracollege@yahoo.com
Address		Handwara, Kupwara
City/Town		handwara
State/UT		Jammu And Kashmir
Pincode		193221
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. I.A. Lone
Phone no/Alternate Phone no.	01955202203
Mobile no.	7006312749
Registered Email	drirshadlone@gmail.com
Alternate Email	drirshadlone@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gdchandwara.edu.in/Header/naac/aqar2016.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://gdchandwara.edu.in/Header/naac/ac2017.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.34	2016	11-Jul-2016	10-Jul-2021

6. Date of Establishment of IQAC

10-Nov-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Career Counelling	13-Mar-2018 1	140
IQAC Meeting for Quality	20-Sep-2017	22

Enhancement (Classwork using Modern Techniques)	1	
Green Audit	15-May-2018 1	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
college	Materials Supplies	State Govt.	2018 365	30000
library	Purchase of Books	State Govt.	2018 365	71000
College	Campus, Seminars & Conferences	State Govt.	2018 365	395000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC conducted academic audit of the different departments during which emphasis was given to enhance the working hours, so as to mitigate the academic loss due to the prevailing conditions of the state.

- IQAC unit of our college has facilitated various curricular, extracurricular and extension programmes organized by different committees.

- IQAC put word recommendations for upgradation of laboratories so that research culture could be promoted.

- In order to boost extracurricular activities, IQAC recommended sports committee to put forth proposals for purchase of sports items.

- Conduct various activities for preventing various social evils such as World No Tobacco Day and Drug De-addiction Day in collaboration with NSS Wing of the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• Make the functioning of library more efficient.	• Library working hours increased
• To conduct extension activities with NSS wing of the college.	• Conducted several extension activities in collaboration with NSS in the adopted villages and Yateem trusts.
• To conduct ICT enabled workshops for teachers	• Trained teachers how to use ICT enabled tools for effective teaching and learning pedagogical skills.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

20-Sep-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution has a partial MIS. The whole campus has WiFi facility, public addressing system and a quality website to provide information on various day to day activities of the college. This

facilitates easy access and communication to staff, students and general public.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to the University of Kashmir so it abides by the rules, regulations regarding the curriculum. However the college makes use of action plans for effective and fruitful implementation of the curriculum. The faculty members of every department prepare schedule of work for each subject and calendar of activities to achieve the desired outcomes. The college makes use of power point presentation, smart classes and internet for implementation. The college gets the feedback of quality education by assigning the assignment, group discussions, presentation in seminars, and regular tests to the students. The college has set a continuous assessment system through which students of different departments are being evaluated which makes part of marks in the final evaluation of the result for a particular semester. The departments evaluate students through online quiz, assignments, vivo, online multiple choice exams etc. The college has two vibrant NSS units for organizing all the events of the calendar that is prepared at the beginning of the every year. The concerned committee documents all the events organized within and outside the campus. Industrial tours, subject tours, skiing and trekking, etc. forms an essential part of the curriculum. The departments are being given full liberty to organize subject oriented tours as per their convenience and subject. In order to keep abreast about latest trends in education and research, faculty members are encouraged to participate in Conferences, Seminars, Workshops, Faculty Developments Programs, etc. inside and outside the country. As a result, their subject knowledge gets enriched for the larger benefit of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	BBA	17/03/2017
BSc	Electronics	17/03/2018
BA	Kashmiri	17/03/2018
BSc	Biotechnology	17/03/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BSc	Science (Medical/ Non-Medical)	01/03/2017
BA	Humanities/Arts	01/03/2017
BCom	Commerce	01/03/2017
BCA	Computer Sciences	01/03/2017
BBA	Management Studies	01/03/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BCA	4
BSc	Geology	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The students are assembled periodically to express their feedback and the same is taken into consideration for the overall development of the college. For instance, In response to the students concern about the lack of sufficient time for completing the portions in the syllabus mainly due to prevailing disturbances in the valley, the college advisory committee decided to take compensatory classes by arranging special classes beyond working hours, if necessary. Student's feedback regarding delay in the result was also taken into account and it was unanimously agreed that evaluations and university examinations are not under the control of the institution and it is an unavoidable process. The institution has agreed to contact Higher Education Department, JK for introduction of post graduate courses which can create interest in students to pursue higher studies.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	COMPUTER APPLICATIONS	46	53	46
BCom	COMMERCE	209	217	209
BSc	SCIENCE	1398	1405	1398
BA	ARTS	3022	3030	3022

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4675	0	21	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	10	0	1	10

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has established well monitored Mentor-Mentee system in which students on regular basis approach the concerned faculty member for any help and clarification. The college has established counseling cell which is being reframed on regular basis particularly during onset of admission process. Since our college being a rural college, most of students seeking admissions are from low educated background, therefore, are least oriented about the career options hence their orientation about choosing of subjects at undergraduate level becomes critical. In this direction the counseling cell plays an important role for the student community. The college in the beginning of academic session convenes an induction meeting in which the new admittees are being sensitized about the different programmes and facilities such as NSS, Anti Ragging rules, rules and regulations of an institution, NCC, Women empowered cell, Anti-sexual harassment cell, grievance redressal cell etc. which are function in the college on permanent basis. The college has also established Career Counseling and Placement Cell which on regular basis not only organize counseling session, but also invite different corporates / agencies for placement drives and orientation programmes in the college campus. Other than this, the college also conducts different training programmes in collaboration with different agencies such as RUSA, JKEDI etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4675	21	1:223

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	21	23	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Fayaz Ahamd Hajam	Assistant Professor	Juginder Pal Award from AIS Panjab

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	COMMERCE	1ST SEM	30/11/2017	01/08/2018
BSc	BACHELOR OF SCIENCE	4TH SEM	16/11/2017	02/08/2018
BA	BACHELOR OF ARTS	2ND YEAR	16/08/2017	10/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Degree College Handwara right from its inception believes in the continuous monitoring of its students through various methods. The evaluation and assessment of the students is done to ascertain their academic understanding, potentials of competence and monitor their regularity and punctuality. The college follows the guidelines issued by the Kashmir University for internal assessment and grading system. As per the guidelines, the university has setup 30 marks for internal evaluation for lab oriented subjects. While as The college is always trying to reach the students with any weakness and conduct extra classes to overcome these weaknesses. In addition to this individual attention is paid to those students who need more care regarding their further excellence in the academics.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Government Degree College Handwara being an affiliated college of the University of Kashmir follows the academic calendar on examination as well as admission as per the university notifications. However, on other academic issues such as curricular or extra- curricular, college prepare in advance its own academic calendar for the smooth functioning of the institution. The IQAC Committee of the college in consultation with the departments, time table committee, examination cell and various other committees prepares the academic

calendar. There are a multiple number of components which are covered under this sector. These include theory, lab work, student seminars and various examination activities. The combination of all these activities is reflected in the college brochure, website and notice boards for information of all the stake holders like students, teachers, parents etc

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdchandwara.edu.in/Header/naac/outcomes2017.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
All Streams (BA, BSc, B.Com, BBA)	BCA	BCA I-SEM, II YEAR, III YEAR	7	5	71.42
All Streams (BA, BSc, B.Com, BBA)	BA	BA I-SEM, II YEAR, III YEAR.	930	641	68.92
All Streams (BA, BSc, B.Com, BBA)	BCom	BCOM I-SEM, II YEAR, III YEAR.	74	62	83.78
All Streams (BA, BSc, B.Com, BBA)	BSc	BSC I-SEM, II YEAR, III YEAR.	440	314	71.36

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdchandwara.edu.in/Header/naac/sss2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Training cum Placement Drive under UDAAN	National Skill Development Corporation in Collaboration with Indian Institute of Skill Development	07/11/2017
Awareness about Water Hygiene	Department of Chemistry in collaboration with Public Health Engineering Department, Handwara	15/05/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	4.3
International	Chemistry	1	6.1
International	Computer Sciences	1	0
International	Commerce	1	6.3
National	Education	1	0
International	Botany	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Screening of low cost agricultural wastes to maximize the fructosyltransferase production and its applicability in generation of fructooligosaccharides by solid state fermentation.	Dr. Mohd Anis Ganai	International Biodeterioration and Biodegradable .11819-26 (Impact factor 4.3). Elsevier Publications.	2017	17	Govt. Degree College Handwara	17
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	8	0	1
Presented papers	0	3	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day Celebrations	NCC	1	66
Yoga Day Celebration	NCC and IQAC	2	37

Republic Day Celebrations	NCC of the College	1	78
World AIDS Day	Red Ribbon Club	3	75
Cleanliness Drive	NCC Unit of the College	2	56
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh He Seva	NSS in Collaboration with local Municipality	Cleanliness Drive	2	40
World No Tobacco Day	NSS Units with Local Society	Say No to Tobacco	2	35
Drug De-addiction Day	NSS and IQAC	Say No to Drugs	3	48
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	100

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20508	3700000	61	100000	20569	3800000
Reference Books	79	90000	6	5000	85	95000
Journals	15	25000	3	3000	18	28000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	2	2	0	0	1	4	50	0
Added	0	0	0	0	0	0	0	0	0
Total	20	2	2	0	0	1	4	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.12	6.12	10	10

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Proper procedure is followed for maintaining and utilizing physical, academic and support facilities. Principal of the college and IQAC coordinator convenes meeting of all HODs and conveners of purchase, development and advisory committee. Conveners and HODs are apprised about the status of financial position of the college. Keeping in view the strength of students in departments and needs of various laboratory bearing subjects, the allocation of budget is ensured. Thorough and thread bare discussion takes place during the allocation of budget. All the departments are directed to submit the requisition list along with specification and cost estimate. Necessary tenders are accordingly floated for the purchase of allied equipments and items. After floating tenders supply orders are being issued to approved firms on the basis of the lowest cost bid with specific terms and conditions including the delivery of items in a time bound manner. Necessary Codal formalities are being followed. The purchased items are being issued to respective departments after maintaining entries in general stock register and subsequently in the concerned departmental stock registers.</p> <p style="text-align: center;">https://gdchandwara.edu.in/Header/naac/procedure2017.pdf</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Financial Aid	1018	854600
Financial Support from Other Sources			
a) National	NATIONAL SCHOLARSHIP PORTAL	92	552000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MEDITATION	21/06/2017	65	College only
Personal Counselling Mentoring	08/03/2017	45	College Only
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling	Nil	100	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
UDAAN	85	18	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	3	B.A	Sociology	IGNOU	M.A
2017	2	B.A	English	IGNOU	M.A
2017	1	B.A	English	University of Kashmir, Srinagar	M.A
2017	1	B.A	Sociology	University of Kashmir, Srinagar	M.A
2017	1	B.A.	Urdu	University of Kashmir, Srinagar	M.A
2017	1	B.Sc	Mathematics	University of Kashmir, Srinagar	M.Sc
2017	2	B.Sc	Geography	University of Kashmir, Srinagar	M.Sc
2017	1	B.Sc.	Geology	University of Kashmir, Srinagar	M.Sc
2017	1	B.Sc	Zoology	University of Kashmir, Srinagar	M.Sc
2017	1	B.Sc	Chemistry	University of Kashmir, Srinagar	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volley Ball	College Level	42
Table Tennis	College Level	20
Annual Road Race	College Level	20
Painting Competition	College Level	35
Annual Cycle Race	College Level	25
Badminton	College Level	24
Tug of War	College Level	36
Cricket Tournament	Inter-college level	120

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The representatives of the student council (unregistered) actively participate in various activities and act as a bridge between college administration and students. The council provides an opportunity to students to develop their leadership skills through their active participation in college affairs. Students of the college work for the upliftment and betterment of fellow students and college throughout the year and participate in several activities which are enlisted as:-

- o Celebration of world plantation drive being held in the last week of march. Each student participates in plantation of conifer trees in the college campus.
- o Celebration of environment week on 5th June. Different students of the college under the guidance of nss officers, faculty members of evs/botany/zoology organised events such as campus cleaning drive, essay competition, painting competition, placard rally, etc on the eve of world environment.
- o Participation in events like inter college, tarana competition, cultural competition at university level etc.
- o As a part of swach bharat students actively participate in cleanliness activities.
- o College students body provide a list of orphan, financially backward students and educationally weaker students to the designed committee such as Admission committee, Financial Aid Committee—the process which enables the students to seek fee concession or relaxation or rebate and additional financial support.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Although the college has not registered Alumni Association however, the college is inviting its passed out luminaries on various occasions so that the morale of the enrolled students is boosted.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The principal of college does not work in isolation. The institution is run through various functional committees which are framed each year at the beginning of the session. These committees have members from both teaching and non-teaching faculty depending on the nature of committee. At the apex of these committees is the advisory committee consisting the senior most faculty members who advise the Principal in all policy and planning matters. The performance of committees is frequently assessed by the Principal and members are appreciated as well. In addition, the teaching faculty elect a staff secretary based on democratic ideals who represents the interests of teaching faculty. He serves as an indispensable bridge between principal and the teaching faculty of college. As such the smooth functioning of college involves active participation of stakeholders from students to teaching and non-teaching staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The career counselling committee of the college proactively counsels students at the time of their admission in first semester about the career choices available to them. This exercise hold immense value given the fact that majority of students come from rural and underprivileged background and are mostly first generation learners. The entire admission process is online. By accessing the web portal of affiliating university, students can, to a great extent, take care of their admission formalities. Orphan students are exempted from university fee. On average 700-900 students take admission in the college in a year.
Industry Interaction / Collaboration	Skill and knowledge development is promoted through industrial collaboration and interaction. Experts from different industrial fields are invited to college for interactive collaboration with students in order to develop entrepreneurship acumen in students. Different industrial tours are also organised by the college to expose students to industrial world so that students can streamline their priorities and preferences in order to get ready for the job market at an appropriate time and with pre-requisite skills.
Human Resource Management	Faculty members quite often participate in orientation and refresher course. Besides their

participation in training programmes, workshops, conferences and seminars is also encouraged. The faculty are being paid expenses like registration fee, TA and DA. The opportunity for human resource development is also ensured by assigning different roles to teaching faculties as members and convenors of different college committees. In addition, organising seminars, workshops and other activities also paves way from improving human capital.

Library, ICT and Physical Infrastructure / Instrumentation

The College has robust infrastructure, well equipped laboratories and library facility. Every year procurements of equipment's is prioritised in order to modernise the science laboratories. The college is also in possession of a smart classroom. So far library is concerned, its automation is on cards. The central library is housed in a two-storied building and has two textbook lending sections viz Arts and Science. The library subscribes to multitudes of magazines pertaining to different fields of knowledge.

Research and Development

The faculty of the college are independently pursuing research in the state universities and national institutions. Besides many faculty members have been on routine basis publishing research papers in reputed journals.

Examination and Evaluation

This is domain of affiliating university. Though teachers, from time to time, are part of the process of framing papers and evaluation. The examination is conducted by the college itself in coordination with the university.

Teaching and Learning

The classroom teaching is aided by ICT tools. Besides, subject/study tours are organised from time to time. Teachers are encouraged to participate in the workshops particularly which aid in the learning of ICT based pedagogy. Students are regularly assessed through class tests and presentations.

Curriculum Development

The curriculum is designed by the affiliating university. Many faculty members from college are members of board of studies. Their role in framing the curriculum is considerable. Faculty from the college also submit feedback and suggestions to the affiliating

university about the curriculum design according to present requirements and demand.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	So far as administrative aspect is concerned, much of the correspondence is carried out through online mode. The attendance of all the employees has been made biometric based.
Examination	Submission of examination form and other aspects related to examination like re-evaluation etc. are solely done through online mode
Student Admission and Support	E-governance has been implemented on substantive basis only in student admission and support. The entire admission process is online. By accessing the web portal of affiliating university, students can, to a great extent, take care of their admission formalities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two day workshop	1	20/12/2017	21/12/2017	02

3 day workshop on national training on plant taxonomy	1	27/03/2017	29/03/2017	3
3 day regional workshop on " research based pedagogical tools"	1	03/07/2017	05/07/2017	3
76th general orientation programme	1	06/09/2017	06/10/2017	28
4th one week induction programme	1	18/02/2017	25/02/2017	7
2 day national workshop	1	20/12/2017	21/12/2017	02
Sixth one week induction programme	2	22/03/2017	31/03/2017	7
Four week induction programme	1	19/06/2017	16/07/2017	28
One week workshop	1	24/11/2017	30/11/2017	7
3RD three week orientation programme	1	26/04/2017	19/05/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Medical reimbursement 2. Medical Allowance 3. General provident fund and NPS	1. Medical reimbursement 2. Medical Allowance 3. General provident fund and NPS	Financial aid is provided to the students by the college. Besides, faculties also help very poor students and orphans on different accounts by making voluntary contribution towards their admission fee and other aspects.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The principal constitutes an internal audit committee headed by a senior faculty member having specialisation in the field of auditing for carrying out internal audit annually. Similarly administrative department of Higher education and Accountant General (AG) office also conducts external audit of funds received from various sources.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

4086580

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though there is no formal parent teacher association but periodically parents meet is convened. The different departments at their individual level hold meeting with parents of those students whose attendance is poor or whose academic performance is very poor. Sometimes parents of bright students are also invited to college in order to ensure that such students are supported by their families with full zeal in their future endeavor.

6.5.3 – Development programmes for support staff (at least three)

The department of chemistry in collaboration with department of zoology organized workshop on lab skill training for the laboratory assistants of science faculty.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post accreditation focus has been on academic infrastructure and curriculum expansion. Introduction of more courses is pursued religiously. The college has succeeded in introducing some new courses like Kashmiri, biotechnology, electronics and BBA. The college has been successful in getting approval for women hostel and the same is now in its final phase of completion. The girl students coming from far off places will be highly benefitted from hostel facility. In addition, sports activities are encouraged to ensure all round development of students. To improve the process of teaching and learning, ICT aided teaching is promoted at all levels. Besides, for promoting quality in teaching and learning process, IQAC periodically collects feedback from students and redress the grievance of the students accordingly if any.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Academic Career Counselling	Nil	13/03/2018	Nil	140
Nil	IQAC Meeting for Quality Enhancement (Classwork using Modern Techniques)	Nil	20/09/2017	Nil	22
Nil	A series of lecture organised encouraging students to promote comprehension and discourage cramming among students	Nil	16/11/2017	18/11/2017	110

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Day Gender Sensitization Program	15/03/2017	Nil	44	67
Mothers Day Celebrations	05/06/2017	Nil	57	45
Domestic Violence: The Legal Remedies	03/08/2017	Nil	44	68

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The College envisions the role and takes responsibility for the environmental impact of its activities behaviour on the natural environment. The College actively engages with all stakeholders, viz., students, parents, community and industries in promoting environmental consciousness and eco-centric behaviour. It ensures to maintain all buildings and ground in an environmentally conscious manner for the benefit of all present and future college members and visitors. Use of LED bulbs at the campus, use of dust bins, plastic-free campus and Eco watch activities at the campus and surrounding areas, apart from conducting 'Go Green' initiatives through community outreach programs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	17/08/2017	1	Preparing For Future	In collaboration with in Jan Shikshan Sansthan, the college conducted 6 monthly free computer training worksop for ST students of the college in which ST students	30

						were provided hands-on training about computer Fundamentals, MS Office programs Tally	
2017	2	2	12/12/2017	1	Preparing For Future	The faculty, ministerial staff and selected students of the college were acquainted with necessary skills to handle Smart Classrooms, Google Forms/Spreadsheets and Computer hardware in a arrangement with NIELIT Srinagar.	30
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	Nil	The college has multiple large and small flex boards containing the code of professional ethics installed in different locations of the college. Besides, the same are available on the college website www.gdchandwara.edu.in
College Prospectus (Year 2015)	08/02/2017	The institutional values and model code of conduct was elaborated in

the Admission Prospectus of the college provided to all students at the start of the session (Hyperlink of pdf copy of prospectus)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Webinar on 'Relevance of Gandhian Ideas for Promoting Universal Peace Security'	05/10/2017	07/10/2017	65
Celebrating Constitution Day	26/11/2017	Nil	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The institution has designed its pedagogical and extra-curricular programs in a way that promotes eco-centric value system
- The institution imposed a blanket ban on use of polythene and non-biodegradable items
- The institution ensures the construction and development works go symbiotically with environmental protection efforts
- The Eco-Club of the college, in collaboration with NSS units, conduct regular plantation and cleanliness drives in the campus and in adjacent communities
- The institution installed solar panels in order to substantially meet the energy requirements of the college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Entrepreneurship Club The institution has a vibrant entrepreneurship club that promotes entrepreneurship skills and incentives amongst the youth. The Club collaborated with various NGOs, government institutions and private enterprises to impart computer-based skills amongst students of vulnerable sections of society, particularly ST and Women at subsidised rates, absolutely free of cost. The Club routinely collaborates with District Employment and Counselling Centre, Kupwara guides students about various financing agencies, loan schemes and SHGs. Moreover, the Club makes arrangements for conduct of orientation and awareness programs on entrepreneurship. Here successful entrepreneurs and experts of the field are invited to interact with the prospective entrepreneurs. The presence of the club has reinforced an attitudinal change where students think beyond government jobs, resort to innovation and self-employment avenues in order to earn livelihood and prosper. **Dhaan Utsav** In order to inculcate empathy, self-sacrifice and social concern amongst students, the college instituted a Dhaan Utsav (Charity Festival) in the campus. This will foster the desire amongst students to contribute towards economically disadvantaged, poor and orphan students who fail to meet their educational expenses. One of the terrible impacts of liberal individualism has been that it trains people to be self-serving, socially disconnected unencumbered selves who share no acknowledgement for community development and general welfare. Dhaan Utsav attempts to infuse communitarian feelings and social concern amongst individuals. This socialization has long term consequences in the growth of a

generation of who tolerate differences, share mutual love and concern for society by overcoming differences in caste, creed, colour, class etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gdchandwara.edu.in/Header/naac/best2017.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is the largest in terms of its enrolment in the frontier district of Kupwara. Owing to its closeness to the Line of Control, hundreds of students residing in the inhospitable terrains Nowgam sector of LOC benefit from educational and allied facilities of the college. Given the strategic location of the college, the institution plays a vital role in nurturing generations of youth in the spirit of patriotism, self-sacrifice and national services, apart from imparting in them exemplary citizenship qualities, mainstreaming their political beliefs and making them immune from the propaganda machinery of the radicalized elements. In addition to this, the institution has the distinction of making education accessible to downtrodden and vulnerable sections of this region of the UT of Jammu and Kashmir. The institution, despite being located in the remotest districts of the nation, has the distinction of educating a considerable number of girls (almost 50 of total enrolment comprises of girls) who act as agents of change in society and break the vicious cycle of ignorance and illiteracy. In this sense, the institution has the distinction of being an engine of progressive social change that includes, but is not confined to, bringing inclusivity, gender justice, equity access in education, social-economic development, patriotism and national service.

Provide the weblink of the institution

<https://gdchandwara.edu.in/Header/naac/institutional2018.pdf>

8.Future Plans of Actions for Next Academic Year

- The college is contemplating to write proposals for having additional Lecture Room block so as to accommodate the ever bulging enrolment of the students.
- The construction work of Women's Hostel is almost under completion. Students hailing from far flung areas shall be encouraged to make use of boarding and lodging facility of the college.
- As the college has submitted proposal for grants under RUSA scheme, we are optimistic that funds, if approved, shall be utilized for the overall development of the college under three headings: New constructions, up-gradation of laboratories and purchase of new equipments and books.
- For securing and avoiding the disturbance to the college by commuters and traffic movement on National Highway, the District Administration shall be approached for raising-up the front fencing wall of the college, so that the college will function smoothly without any unwanted outer interference.
- The college shall put efforts to have more society centric awareness programmes. Villages which are under-developed and abandoned for a long time shall be approached and adapted for various health and hygiene programmes. . Introduction of PG courses under pipeline such Chemistry, Education, Pol. Science, etc.