YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE, HANDWARA
• Name of the Head of the institution	Prof. G. N. Pala
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01955202203
• Mobile No:	9596198908
• Registered e-mail	handwaracollege@gmail.com
• Alternate e-mail	handwaracollege@yahoo.com
• Address	Handwara, Kupwara
• City/Town	Handwara
• State/UT	Jammu And Kashmir
• Pin Code	193221
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Kashmir, Srinagar**
• Name of the IQAC Coordinator	**Dr. I. A. Lone**
• Phone No.	**01955202203**
• Alternate phone No.	**7006312749**
• Mobile	**9596198908**
• IQAC e-mail address	**iqacgdchandwara@gmail.com**
• Alternate e-mail address	**drirshadlone@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdchandwara.edu.in/Header/naac/aqar2019.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdchandwara.edu.in/Header/naac/ac2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.34**	**2016**	**11/07/2016**	**10/07/2021**

6.Date of Establishment of IQAC	**10/11/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Camps & Seminars	State Govt.	2020-21	1,22,000
Library	Books & Periodicals	State Govt.	2020-21	7,00,000
College	Materials & Supplies	State Govt.	2020-21	14,00,000
College	Office Equipments & Appliances	State Govt.	2020-21	3,35,000
College	RUSA	Central Govt.	2020-21	2,44,28000

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**04**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Nil**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has always remained at the forefront in terms of academic excellence of the institution is concerned. The cell is encouraging and facilitating all the stakeholders for conduct of various

activities throughout the academic year. • As a part of qualitative initiative, IQAC has organizing special workshops and training related programmmes for both teaching and non-teaching staff. • Specific suggestions were put-forward for introduction of Skill based courses which are not only economically viable but also are feasible in the college • In order to bring more transparency in the system, IQAC in consultation with the Principal has been instrumental in encouraging Purchase Committee to go for GeM registration, so as to ensure all purchases are made online through GEM portal. • Amid COVID-19 pandemic, the IQAC has played a key role in reaching out to masses for distribution of masks, sanitary kits and awareness about COVID-19 protocol. • IQAC facilitated in setting up COVID-19 testing Centre and Vaccination Centre in the college, so that both students and local masses could effectively mitigate pandemic challenges.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To procure and equip lecture blocks and laboratories with ICT enabled facility	As many as 21 smart IFPAD boards were installed both in classrooms and laboratories with sufficient electrical backup facility
To establish separate browsing centre for College library	Browsing centre was established with procurement and installation of around 30 high generation computers.
To provide adequate sports facility for the bulging enrolment of students	Volley Ball Court, Badminton court and Cricket Practice Pitch were constructed apart from the already existing sports infrastructure.
To procure equipments for establishment of laboratories for the newly introduced subjects such as Biochemistry and Clinical Biochemistry	All the required biochemical modern equipments were purchased with the establishment of the separate laboratories for the allied subjects
To upgrade College Canteen for general benefit of students	Upgradation of existing canteen by way of extension under process

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Under Process (Not submitted yet)	Nil

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **32**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1   **1078**

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2   **221**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **1360**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **25**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **46**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**32**

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	**1078**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**221**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**1360**

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year	**25**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of Sanctioned posts during the year	46

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2,08,000,00 (approx.)
4.3 Total number of computers on campus for academic purposes	60

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Affiliated to the University of Kashmir, the college has a vibrant Advisory Committee which oversees the effective implementation of the curriculum. The departments are being given liberty in choosing of elective and skill courses in consultation with the concerned students. The College Admission Committee takes expert advice of the faculty members for selection of subjects for fresh admissions in accordance with the available infrastructure. The Time Table Committee of the college consults the heads of various departments for devising a calendar for theory and practical classes. In this way, schedule for classes and practical's is prepared for all the semesters which ensure smooth delivery of classes and practical's of all the departments as per the schedule already notified. This way the objective of inclusive Education is achieved. The students are provided with wide range of facilities such as off-campus online teaching, virtual labs, e-content as per their requirement.

Emphasis is being given to ensure daily attendance of the students. The College Advisory Committee has chalked down a strategy to make the entire campus digital by equipping all classrooms and laboratories with smart room/ digital technology. The College Grievance Redressal Committee regularly takes feedback from different streams of all the semesters and tries to mitigate their grievances through proper counselling.

The college has two vibrant NSS units for organizing all the events of the calendar that is prepared at the beginning of the every year. The concerned committee documents all the events organized within and outside the campus. In order to keep abreast about latest trends in education and research, faculty members are encouraged to participate in Conferences, Seminars, Workshops, Faculty Developments Programs, etc. inside and outside the country. As a result, their subject knowledge gets enriched for the larger benefit of the students.

Industrial tours, subject tours, skiing and trekking, etc. forms an essential part of the curriculum. The departments are being given full liberty to organize subject oriented tours as per their convenience and subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution prepres academic calender during the onset of every academic session and adheres to it for all academic activities including for the conduct of Continuous Internal Evaluation (CIE). Academic calender is attached hereunder as a documentary proof.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution attempts to integrate its formal curricular content with the pressing social, economic and political issues of society. We orient our pedagogical skills to impart among our students and staff effective work culture, sense of resonsibility, scientific temper, and entrepreneurship. We train our students to become active ambassadors ofsocial change and democratic nation-building. With respect to environment protection, the college has a policy of zero-tolerance towards the use of polythenes, plastics and non-biodegradable materials. The students of the college take frequent visits to various communities and participate in afforestration efforts at community level, sensitize people about sustainable use of resources, and promotes amongst youth ecocentric attitudes and orientations.

Furthermore, the institution strong believes in promoting a gender-sensitive work environment. For this purpose we have a vibrant

Sexual Anti-Harassment Cell that ensures a safe environment for womenfolk.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

09

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1078

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

221

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the year 2020-21 was marredby the Covid -19 Pandemic and it was almost impossible to conduct offline teaching-learning Activities. But our college without wasting any time to save precious years of students switched over to online mode of teaching. Keeping socio-economic conditions of students into consideration, following online teaching-learning platforms were used:

- Zoom Cloud Meeting
- Google Meet
- Google Classroom
- Wise application
- Whatsapp

All the above mentioned online tools were used to asses the learning levels of students. Remedial classes were conducted for students whomsised out online lectures on account of different factors.After completion of Unit or sub unit, teachers take online class tests, viva voce and assignments to assess the level of understanding of students and complete record of performance is maintained. Accordingly, all concerned subject teachers prepare list of students as per their performance in regular class tests. Students showing higher performance are given some additional

class work/ assignments and are allotted some additional subject related problem solving questions so that their higher level understanding can be efficiently enhanced. While as students who are performing below level or who are slow learners are given additional classes, provided study material and are encouraged effectively. All subject teachers are making full effort to give special attention to these slow learners so that they too can compete with better performing students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4150	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching methodcomprises the principles and methods used by teachers to enable studentlearning. These strategies are determined partly on subject matter to be taught and partly by the nature of the learner. For a particularteachingmethod to be appropriate and efficient it has to be in relation with the characteristic of the learner and the type of learning it is supposed to bring about. A teaching method centered on the learner/ student which involves active participation of the student in their own learning process is the best method.GDC Handwara believes in the adoption of studentscentric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies. Specifically Students centric Teaching Methods are reflected in project work, field visits, industrial visits andguest lectures. Specifically the students centric methodology include:- Project work, Field Visits,

Industrial visits, Guest Lectures, Participative learning, Team work, Debates, Case Studies, Discussion and Quizzes.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Communication, and Technology (ICT) in education refers to the use of computer based communication that incorporates into daily classroom instructional process. In conjunction with preparing students for the current digital era, teachers are seen as the key players in using ICT in their daily classrooms. This is due to the capability of ICT in providing dynamic and proactive teaching-learning environment. ICT integration in education generally means technology-based teaching and learning process that closely relates to the utilization of learning technologies in schools. Due to the fact that students are familiar with technology and they will learn better within technology-based environment, the issue of ICT integration in schools, specifically in the classroom is vital. This is because, the use of technology in education contributes a lot in the pedagogical aspects in which the application of ICT will lead to effective learning with the help and supports from ICT elements and components.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

87 years 5 months

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In GDC Handwara, an Internal examination committee is constituted, comprising of a senior Faculty member as Internal Examination coordinator, other teaching faculty and non teaching staff as members for smooth conductof Semester End Internal Examination. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and Semester EndExaminations at department level. The general outline of the internal assessment is summarised below:

- **Internal assessment tests comprises of assignments, viva-voce, presentations, mcqs, and open book examinations.**
- **Time table for test is prepared well in advance and communicated to the students earlier.**
- **A proper seating plan is followed for internal assessment tests and it is displayed on the notice board.**
- **After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.**
- **If they come across any doubts, clarification is given by faculty to enables them to fare better in future.**
- **By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.**
- **After preparing the assessments report by faculty it is shown to HOD and a copy is submitted by the concerned faculty to the department.**
- **The assessment marks of all the sessional tests are uploaded on college ERP.**

The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university ERP at the end of semester

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **Any grievances related to internal examinationare being reported to Examination Coordinatorof of College by the students. The coordinator in turn takes up the issue with the concerned department and faculty in order to ensure timely reddressal of grievances.**

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

• Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

• The importance of the learning outcomes has been communicated to the teachers

• in every IQAC meeting and College Committee meeting

• The students are also made aware of the same through Tutorial meetings

• Workshops have also been conducted for developing the Programme, Educational Objectives and Learning outcomes at college level

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	[Nil]()
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to University of Kashmir. We offered Under Graduate, Professional and Non-Professional courses under the Faculty of Arts, Commerce, Management and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure thePOs, PSOs and COs and implemented the mechanism as follows:-

- **The institute followed the Academic Calendar of our affiliated university.**
- **All the subject teachers maintained Academic Diary in every academic year.**
- **All the subject teachers prepared Semester-Wise evaluation Reports.**
- **Internal examination committee analyzed evaluation reports of results.**
- **Institute considered Feedback from the Stakeholders for the**

attainment of PO, PSO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

1. : Critical and creative thinking of the students have been developed.
2. : Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce and Bachelor of Management are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

1. : Understanding of the students is improved of national economic and business scenario.

PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

The Program outcomes of Bachelor of Science are as follows:

1. : The students understood the fundamentals of science education.
2. : The students' knowledge in all basic sciences is enriched.
3. : Interdisciplinary approach amongst students has been developed.
4. : Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.
5. : Students built-up a progressive and successful career in academics and industry.
6. : Students are motivated to contribute in the development of Nation and community.

Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1148

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdchandwara.edu.in/Header/naac/SSS2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	<u>Nil</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03 book chapters

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has conducted a wide range of extention activities which are summarized below:

1. **One Day Awareness Program on the theme "Drug De-Addiction" was conducted by the NSS wing of the college in collaborationwith District Police Lines Handwaraon 20-02-2021**
2. **One Day Seminar on "Women Empowerment" was conductedby the NSS Wing of the collegeon the eve of International Women's Day on 8th March 2021.**
3. **An Inter-College Quiz on "World Environment Day" was conducted by NSS Wing of the college on 5th June 2021.**
4. **Conducted seminar on "Beat Covid Campaign"organized by**

Mahatma Gandhi National Council of Rural Education, Hyderabad in collaboration with NSS wing of the college on June 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

283

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The physical infrastructure of college consists of Administrative Block, Science Block, Lecture Block, Sir Syed Lecture Block, Commerce Lecture Block, Womens Hostel and and Boys S.T. Hostel. The administrative block comprises of well furnished Principal Chamber office, male and female staff rooms, IQAC room and Coordinator Examinations Room. The science block consists of four spacious laboratories for different science subjects, which are accompanied with store rooms apart from having separate chambers for concerned HODs. The lecture blocks consist of 20 spacious rooms meant for classroom teaching and learning. The college has separate admission block which caters admission needs of students. Every block in the college has got sufficient washroom facility. The college is having a separate canteen, which has recently been upgraded to accommodate the catering services for the bulging enrolment of the college. The college has got Wi-Fi connectivity for computer laboratory and browsing center. Twenty one class rooms are having LCD board facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college possesses a big playground of 15 kanals which caters

sports and games needs of the students. The playground is used for conducting different outdoor games like cricket, volley ball/ football, hockey, kabaddi etc. Adequate sports items are available in the college for the conduct of indoor games. College has got an indoor sports hall which hosts the games like table tennis, lawn tennis,chess,kho kho etc. The indoor hall of the college was built in 2016 and since then has proved very helpful for the conduct of indoor games especially for female students. The indoor hall and smart room of the college are used for conduct of different cultural activities and seminars. The college possesses a yoga center which helps students in practicing different yogas that keeps them away from stressful life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is under process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	<u>Nil</u>

4.2.2 - The institution has subscription for the **D. Any 1 of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 63,33990/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the instition frequently updates the IT facilty for the general interest of students and faculty. Recently, around more than 30 high generation desktops have been purchased for the establishment of a seperate browsing centre. Most of the lecture blocks have been equipped ICT enabled facilty for which around 21 IFPAD Smart digital boards have been purchased through online GeM portal. In order to make all these electronic gadgets functional, online UPS and 25 Karlosker Genset have been purchased and installed for providing 24x7 power backp-ups.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[Nil](#)

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper procedure is followed for maintaining and utilizing physical, academic and support facilities. The Principal of the college along with NAAC IQAC Coordinator convenes a meeting with Advisory Committee, Purchase Committee, Development Committee and all departmental heads of the the College. A thorough discussion is made on various developmental and departmental issues of the college. After threadbare discussion, unanimous decisions are

taken with regard to the allocation of budget for various departments as per the strength of their students. Different departments in turn submit requisitions of various items as per their needs along with the tentative costs. After collection of the requisitions, tenders are floated by the Purchase Committee for allied items. Supply orders are subsequently issued to the allotted firms as per the lowest tender cost with necessary terms and conditions regarding the supply of items in a time bounded manner.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

732

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gdchandwara.edu.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

230

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

230

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	*View File*

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

**grievances including sexual harassment and
ragging cases Implementation of guidelines of
statutory/regulatory bodies Organization
wide awareness and undertakings on policies
with zero tolerance Mechanisms for
submission of online/offline students'
grievances Timely redressal of the grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities.The representatives of the student council actively participate in various activities and act as a bridge between college administration and students. The council provides an opportunity to students to develop their leadership skills through their active participation in college affairs. Students of the college work for the up-liftment and betterment of fellow students and college throughout the year and participate in several activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college is not having yet any registered Alumni Association. However, every effort is put in place to invite its passed out alumni who are placed at premier institutions in different sectors and their valuable suggestions and expertise are used for the overall development of the college.

Further, the registration for Alumini Association is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a clear vision to "Transform the less privileged students into a Potential Human resource compatible to changing global socio-economic milieu through effective learning, teaching & extension" and its Vision and Mission statement reads as:

1. To transform the educationally and socio-economically backward border region at par with the developed regions of the country.
2. To make optimum use of modern technology to boost teaching-learning process.
3. To inculcate spirit of courage, honesty and strengthening belief in principles of truth and justice.
4. To make students aware about the importance of preserving environment.

Since most of the students of college are first generation learners and mostly come from underprivileged backgrounds, their up-liftment on account of both social and economic spheres rests entirely on the education and exposure that they receive in college. The college is religiously focusing on curriculum expansion and enhancing the baskets of courses available to students. It has successfully introduced biochemistry, clinical biochemistry, biotechnology, music, anthropology and Kashmiri in the recent years. It will definitely help students to make better career choices and thereby improve the prospectus of employment in future. The college also offers "environmental science and disaster management" to its students so that they inculcate a sense of responsibility towards appreciating nature and protecting environment.

The college is planning to introduce many post graduate courses and skills courses in order to make student progression affordable and also equip students with real skill sets to enhance their employability.

In addition, the institution is run through various functional committees which are framed each year at the beginning of the session. These committees have active participation from both teaching and non-teaching faculty ensuring smooth functioning of the institution based on democratic ideals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of college does not work in isolation. The institution is run through various functional committees which are framed each year at the beginning of the session. These committees have members from both teaching and non-teaching faculty depending on the nature of committee. At the apex of these committees is the advisory committee consisting the senior most faculty members who advise the Principal in all policy and planning matters. The performance of committees is frequently assessed by the Principal and members are appreciated as well. In addition, the teaching

faculty elect a staff secretary based on democratic ideals who represents the interests of teaching faculty. He serves as an indispensable bridge between principal and the teaching faculty of college. As such the smooth functioning of college involves active participation of stakeholders from students to teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in line with the mission and vision of the institution to empower students who mostly come from underprivileged families in both social and economic spheres has always guided the strategic vision of the institution.

In addition, augmentation of current infrastructure and curriculum expansion in order to pave way for the introduction of PG courses in many subjects is also part of perspective plan of the college.

The college has been designated as a hub for veterinary technology. Consequent upon, the college has also made requisite purchases for starting a poultry farm. Besides, the introduction of B.VOC course is also in the final phase. The college is planning to offer courses like food processing and preservation, mushroom cultivation under B.VOC. These initiatives are aimed at inculcating the sprit and sense of entrepreneurship among students which will not create job prospectus for them only but for society in general.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a Government Institution, the hierarchical system is as per the established polices of the State Government. The Institution has at the apex the Principal who is the overall in charge and head of the Institution. Principal is responsible for all administrative measures taken in the Institution and is overall in charge of the academics and its related functions. All authority lies with him/her. The Principal is assisted for all administrative matters by sectional officer and accountant. The academics are looked after by the faculty, belonging to different subjects, each subject having a department. The departments are running under a Head of the Department. On paper, the Principal is the sole decision taking authority in the Institution; nevertheless, he/she rarely takes a decision in isolation. The Institution is run through various functional committees which are framed each year at the beginning of the session. At the apex of these committees is the advisory committee normally comprising senior -most faculty members who advise the Principal in all policy and planning matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The employees of the Institution both teaching well as non-teaching faculty, are covered under General Provident Fund Scheme or New Pension Scheme. The employees are mandatorily a part of GPF or NPS. Besides, some employees are also covered under State Life Insurance (SLI) Scheme. For all of these schemes, the employees have to make necessary contributions which are deducted at source. No employee, except the daily wagers or contractual employees, is outside the purview of these schemes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the UGC guidelines, the annual performance report for the teachers captures the overall performance of the teaching faculty. The APR is prepared on the basis of teaching performance, the number of teaching hours and other related activities. The APR pro forma is not only confined to assess the teaching performance but also active participation by the teacher in other parameters like involvement in the working of different college committees. Besides due consideration is also given to the research paper and book publication and participation in seminars and conferences. Promotion to the next grade is strictly linked to good API score. Hence, the performance appraisal reports form a very crucial part of the career advancement scheme for the faculty and cannot be ignored by any teacher for the rightful progression in career. The APRs are sent to the administrative department of the government where due cognizance is given to the performance of the teachers duly attested by the administrative head of the institution.

But in case of non-teaching staff, no such performance appraisal mechanism is in place in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has carried out no internal or external financial audit during the last year.

Though if any irregularity, inefficiency, omission is found during the internal or external audit,it is normally noted and is called audit para. Accordingly, audit para's are responded by the college in order to settle all objections

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

All the finances, including the salary of the staff comes from the government of the State. However, the Institution has a corpus fund, generated and enriched by the annual nominal fee of the students. The local fund employees are paid out of this pool fund only. A chunk of corpus is also reserved for offering scholarship to students. Since the college mostly caters to the educational

needs of underprivileged students, providing financial aid to such students is of paramount importance.

Besides, for the maintenance of physical infrastructure or raising of new infrastructure, a proposal is mooted after due procedure has been followed at the Institutional level like envisaging of the plan based on appraisal of the facilities, discussing it and then ordering of DPR for the same. The proposal is then submitted to the administrative department for approval and funding.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC aims to encompass all quality assurance measures which need to be taken to produce quality results and help in the development of processes which are sustainable and result oriented.

One such initiative is career counselling. This exercise holds immense value owing to the fact that most of students of college are first generation learners and come from poor and underprivileged families.

IQAC feedback is another institutionalized practice which has resulted in marked improvement in learning outcome. The feedback is received through both online and offline mode. The feedback is discussed by IQAC and a report of the same is submitted to principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

n any under graduate institution teaching learning process is considered to be the backbone of academic activities. Thus review of teaching learning process is of immense importance for maintaining a healthy atmosphere for academic activities.

IQAC feedback system is a standard tool to review the teaching-learning process in the college. Once in every semester a questionnaire assessing the teaching-learning process is provided to the students. A secrecy is maintained in order to ensure unbiased data collection about teaching-learning process. The data is compiled and an analytical report is prepared by the IQAC. The report is finally jointly discussed by academic audit committee, IQAC and Principle and solutions suggested thereof.

To institutionalize ICT based pedagogy in a more effective manner, the college on the suggestion of IQAC has procured dozens of digital boards. This will go a long way in improving the teaching learning outcome in college.

The college has also on the recommendation of IQAC established two state of art browsing centers equipped with high speed internet.

In addition, automation of library is also on cards. These initiative on the part of IQAC are aimed at improving the teaching learning outcome.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of   D. Any 1 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The institution boasts a pedagogical setting that ensures both
boys and girls get equal and adequate opportunities of
development. For this purposes, the institution has put in place a
rest room for girls and anti-sexual harassament cell. Provision of
Sports facilities, seperate washrooms and scholarships are also
available.**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for
alternate sources of energy and energy**   **C. Any 2 of the above**

**conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Govt. Degree College Handwara has a deep concern to protect environment, health and well-being through implementation of effective waste management practices such as segregation and recycling. Awakening to control 'throw-away' life style and grow consciousness of generating less waste among students, staff and faculty members has also been adopted. Our house keeping staff, gardeners and sweepers help in segregation of waste.

Solid Waste Management

- **It is segregated at source and collected by Sweepers and Safai Karmachari to dispose off properly to the dumping yards of Town Municipality, Handwara.**
- **Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling.**
- **College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.**
- **Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities**
- **Biodegradable waste from canteen and college lawns such as dried leaves, twigs, bird droppings and plant clippings is collected from all around the campus and used for vermicomposting. Vermicompost so produced is enriched with watersoluble nutrients and is used in organic farming.**
- **Dustbins have been installed throughout campus for waste segregation.**
- **Plant clippings are used by local villagers in cattle feeding.**

E-Waste Management

- Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization.
- The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students. Such components are also used for demonstration in workshops organized by concerned departrments for students of nearby adopted schools.
- Students are also made aware of E-Waste issues and its safe disposal.

Waste Recycle System

- Paper waste is sold out for its recycling in paper industry.
- Food Waste is taken away by staff to feed their cattle.

Hazardous Chemicals and Radioactive Waste

- Campus is free from any kind of radioactive waste.
- The three most commonly generated chemical waste mixtures from Chemistry lab consists of heavy metals solutions, corrosive liquid wastes, and organic solvent wastes. Besides, different types of wastes are collected in separate receptacles for their final disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,   C. Any 2 of the above

**barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution has the distinction of having survived the
communal harmony and peaceful coexistence of Kashmir's ancient
past through its pedagogical goals, cultural events and community
outreach programs. For imbibing amongst students the spirit of
tolerance and secularism, the institution celebrates the culture
of unity in diversity and promotes mutual coexistence and spirit
of camaraderie. It promotes the constitutional values of
encouraging the vulnerable and marginalized sections of society.
It takes initiatives in safeguarding the distinctiveness of
certain ethnic and social minorities by protecting and flourishing
their art, culture, languages and values. With regard to the
protection of environment, the institution as a zero tolerance
policy towards the use polythene, non-biodegradable items and
other environmentally hazardous practices within the campus.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has the lofty ambition of instilling amongst students and employees the sense of fundamental duties towards the nation. To develop civic sense, sense of gratitude towards the nation, the institution frequently organizes events on varied topics such as Gandhian philosophy, Secularism, Political Obligation, Independence Day and Constitutionalism.

It hoists the National Flag and inaugurates most of its events with the National Anthem.

The girl students and students associated with weaker sections are particularly sensitized about their guaranteed rights. Ragging and other forms of harassment are banned on the campus, and racist slurs and seditious activities invite stringent punishments from the administration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators   **A. All of the above**

and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 Institution celebrates/organizes national and international commemorative days, events and festivals

Govt. Degree College Handwara is one of the leading centers of higher learning in District Kupwara. The college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals as enlisted below:

Republic day

Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution cameinto force on 26 January 1950 completing the country's transition toward becoming an independent republic. All staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to great freedom fighters who sacrificed their lives in order to gain the freedom for the India.

Independence Day

Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past.

International Women day

International Women day is also celebrated in our college on 8th March every year. The day is used to recognize women who have made significant contribution to the advancement of their gender. The day is celebrated under auspices of women cell of the college.

International Yoga day

International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan.This day is celebrated to promote the values and principles of a true teacher. On teacher's day students perform different activities like singing competition, speech competition, poem recitation etc. to entertain teachers. Students offer gifts to the teachers and atleast they thank teachers by expressing their gratitude.

Mahatma Gandhi Day

The common birthday of Mahatma Gandhi on 2nd October is commemorated as Swachhta Diwas. " Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi's vision of clean India. It served as great initiative in making students aware of importance of cleanliness.

National Constitution day

26th November is also celebrated as National Constitution day to commemorate the adoption of constitution of India by constituent assembly of India. On this day, Dr. B. R. Ambedkar, the creator of the constitution is remembered. It was declared by govt. of India

on 19th November 2015 to celebrate 26th November as constitution day every year. Therefore, by means of their celebration the students are provided with an opportunity to have an insight in the event and struggle and sacrifice made to achieve this.

Besides this, the college celebrates other days every year so as to inculcate the spirit of peace, brotherhood, ethics, moral values, duties and responsibilities, respect towards teachers, tendency towards maintenance of health and hygiene, physical and mental fitness etc. among the students.

- World Arbor Day
- World Health Day
- World No Tobacco Day
- World Environment Week Celebrations
- World Population Day
- Red Cross Day
- Fiaz Ahmad Faiz Day
- Iqbal Day
- World Disabled Day
- World AIDS Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice I

E-Admissions

2. Objectives of the Practice

(1) To save the precious time and resources of students in seeking

admission to various courses in the college by way of cost-cutting the procedure and increasing convenience in the admission process; (2) Enhancing flexibility and subject-choices to students normally not possible through conventional admission process; (3) Making optimum use of internet based technologies in the admission process

3. The Context

The introduction of CBCS at UG level, on the one hand, and the enormous growth of information and communication based technologies, on the other, prompted the college to keep up pace with the changing scenarios of our time. To enhance the accessibility of students from far off places and bridging the spatial divide through online mode of admission process, the college related it to the extension of equal opportunities to all citizens.

4. The Practice

The admission process begins by submitting a subject preference form through a Google Form link which is shared through various social media platforms. Responses received from the admission seeking students are scrutinized, students are allotted their subjects as per their merit. For all this the students are not supposed to pay multiple visits to the college. The college removed the last hurdle of submitting fee dues in bank by signing a memorandum of understanding with J&K Bank which allows students to submit their fee electronically. This way a lot of time and resources of the students are saved.

5. Evidence of Success

The college received huge responses from all the service areas of the institution. Students from both the sexes applied. On our feedback portal, students overwhelmingly expressed their satisfaction with the practice. The resolution of students grievance was quick, processing of data extraordinarily simple and fast, the retrieval, classification and storage of data is exceptionally quick and convenient: it is all because of the electronic nature of information.

6. Problems Encountered and Resources Required

Students from certain places complained of poor internet facilities. Some students expressed their skepticism with regard

to their capacity to handle the online mode of internet.

Title of the Best Practice II

Dhaan Box

2. Objectives of the Practice

(1) To promote the spirit of philanthropy and humanitarian amongst students; (2) To instill amongst youth the sense of camaraderie, communitarian feelings and the perception of distributive justice;

(3) To extend the opportunities of education to students belonging to financial vulnerable categories by assisting them with financial support

3. The Context

Since the institution caters to a good section of society that are financially weak and socially disempowered. The students belonging to these sections fail to meet the educational expenses. The practice of Dhaan Box helps these students meet their educational expenses.

4. The Practice

This practice allows students and the faculty to contribute towards a common pool of resources every month voluntarily. The accumulated sum is utilized meeting the educational expenses of students belonging to financially weaker sections. Moreover, voluntary funds and donations are arranged from private individuals and businesses to replenish the Dhaan Box.

5. Evidence of Success

The box extends the opportunities of education to students and, therefore, increases the access and equity in the educational process. Moreover, it inculcated a spirit of social concern and distributive justice amongst students. This culture has evidently increased tolerance for diversity and weaker sections. This goes in line with the fundamental objectives of our constitution.

6. Problems Encountered and Resources Required

There are requirements of maintaining proper accounting of the

resources generated and expenses incurred.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is the largest in terms of its enrolment in the frontier district of Kupwara. Owing to its closeness to the Line of Control, hundreds of students residing in the inhospitable terrains Nowgam sector of LOC benefit from educational and allied facilities of the college. Given the strategic location of the college, the institution plays a vital role innurturing generations of youth in the spirit of patriotism, self-sacrifice and national services, apart from imparting in them exemplary citizenship qualities, mainstreaming their political beliefs and making them immune from the propaganda machinery of the radicalized elements.

In addition to this, the institution has the distinction of making education accessible to downtrodden and vulnerable sections of this region of the UT of Jammu and Kashmir. The institution, despite being located in the remotest districts of the nation, has the distinction of educating a considerable number of girls (almost 50% of total enrolment comprises of girls) who act as agents of change in society and break the vicious cycle of ignorance and illiteracy. In this sense, the institution has the distinction of being an engine of progressive social change that includes, but is not confined to, bringing inclusivity, gender justice, equity & access in education, social-economic development, patriotism and national service.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Affiliated to the University of Kashmir, the college has a vibrant Advisory Committee which oversees the effective implementation of the curriculum. The departments are being given liberty in choosing of elective and skill courses in consultation with the concerned students. The College Admission Committee takes expert advice of the faculty members for selection of subjects for fresh admissions in accordance with the available infrastructure. The Time Table Committee of the college consults the heads of various departments for devising a calendar for theory and practical classes. In this way, schedule for classes and practical's is prepared for all the semesters which ensure smooth delivery of classes and practical's of all the departments as per the schedule already notified. This way the objective of inclusive Education is achieved. The students are provided with wide range of facilities such as off-campus online teaching, virtual labs, e-content as per their requirement.

Emphasis is being given to ensure daily attendance of the students. The College Advisory Committee has chalked down a strategy to make the entire campus digital by equipping all classrooms and laboratories with smart room/ digital technology. The College Grievance Redressal Committee regularly takes feedback from different streams of all the semesters and tries to mitigate their grievances through proper counselling.

The college has two vibrant NSS units for organizing all the events of the calendar that is prepared at the beginning of the every year. The concerned committee documents all the events organized within and outside the campus. In order to keep abreast about latest trends in education and research, faculty members are encouraged to participate in Conferences, Seminars, Workshops, Faculty Developments Programs, etc. inside and outside the country. As a result, their subject knowledge gets enriched for the larger benefit of the students.

Industrial tours, subject tours, skiing and trekking, etc. forms an essential part of the curriculum. The departments are

being given full liberty to organize subject oriented tours as per their convenience and subject.

File Description	Documents
Upload relevant supporting document	[View File]
Link for Additional information	[Nil]

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution prepres academic calender during the onset of every academic session and adheres to it for all academic activities including for the conduct of Continuous Internal Evaluation (CIE). Academic calender is attached hereunder as a documentary proof.

File Description	Documents
Upload relevant supporting documents	[View File]
Link for Additional information	[Nil]

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`05`

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`0`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`0`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`0`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution attempts to integrate its formal curricular content with the pressing social, economic and political issues of society. We orient our pedagogical skills to impart among our students and staff effective work culture, sense of resonsibility, scientific temper, and entrepreneurship. We train our students to become active ambassadors ofsocial change and democratic nation-building. With respect to environment protection, the college has a policy of zero-tolerance towards the use of polythenes, plastics and non-biodegradable materials. The students of the college take frequent visits to various communities and participate in afforestration efforts at community level, sensitize people about sustainable use of resources, and promotes amongst youth ecocentric attitudes and orientations.

Furthermore, the institution strong believes in promoting a gender-sensitive work environment. For this purpose we have a vibrant Sexual Anti-Harassment Cell that ensures a safe environment for womenfolk.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

09

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1078

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

221

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the year 2020-21 was marredby the Covid -19 Pandemic and it was almost impossible to conduct offline teaching-learning Activities. But our college without wasting any time to save precious years of students switched over to online mode of teaching. Keeping socio-economic conditions of students into consideration, following online teaching-learning platforms were used:

- Zoom Cloud Meeting
- Google Meet
- Google Classroom
- Wise application
- Whatsapp

All the above mentioned online tools were used to asses the learning levels of students. Remedial classes were conducted for students whomsised out online lectures on account of different factors.After completion of Unit or sub unit, teachers take online class tests, viva voce and assignments to assess the level of understanding of students and complete record of performance is maintained. Accordingly, all concerned subject teachers prepare list of students as per their performance in regular class tests. Students showing higher performance are given some additional class work/ assignments and are allotted some additional subject related problem solving questions so that their higher level understanding can be efficiently enhanced. While as students who are performing below level or who are slow learners are given additional classes, provided study material and are encouraged effectively. All subject teachers are making full effort to give special attention to these slow learners so that they too can compete with better performing students.

File Description	Documents
Link for additional Information	<u>Nil</u>
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4150	**26**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching methodcomprises the principles and methods used by teachers to enable studentlearning. These strategies are determined partly on subject matter to be taught and partly by the nature of the learner. For a particularteachingmethod to be appropriate and efficient it has to be in relation with the characteristic of the learner and the type of learning it is supposed to bring about. A teaching method centered on the learner/ student which involves active participation of the student in their own learning process is the best method.GDC Handwara believes in the adoption of studentscentric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies. Specifically Students centric Teaching Methods are reflected in project work, field visits, industrial visits andguest lectures. Specifically the students centric methodology include:- Project work, Field Visits, Industrial visits, Guest Lectures, Participative learning, Team work, Debates, Case Studies, Discussion and Quizzes.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Communication, and Technology (ICT) in education refers to the use of computer based communication that incorporates into daily classroom instructional process. In conjunction with preparing students for the current digital era, teachers are seen as the key players in using ICT in their daily classrooms. This is due to the capability of ICT in providing dynamic and proactive teaching-learning environment. ICT integration in education generally means technology-based teaching and learning process that closely relates to the utilization of learning technologies in schools. Due to the fact that students are familiar with technology and they will learn better within technology-based environment, the issue of ICT integration in schools, specifically in the classroom is vital. This is because, the use of technology in education contributes a lot in the pedagogical aspects in which the application of ICT will lead to effective learning with the help and supports from ICT elements and components.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

87 years 5 months

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In GDC Handwara, an Internal examination committee is constituted, comprising of a senior Faculty member as Internal Examination coordinator, other teaching faculty and non teaching staff as members for smooth conductof Semester End Internal Examination. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and Semester EndExaminations at department level. The general outline of the internal assessment is summarised below:

- Internal assessment tests comprises of assignments, viva-voce, presentations, mcqs, and open book examinations.
- Time table for test is prepared well in advance and communicated to the students earlier.
- A proper seating plan is followed for internal assessment tests and it is displayed on the notice board.
- After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.
- If they come across any doubts, clarification is given by faculty to enables them to fare better in future.
- By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.
- After preparing the assessments report by faculty it is shown to HOD and a copy is submitted by the concerned faculty to the department.
- The assessment marks of all the sessional tests are uploaded on college ERP.

The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are

uploaded on university ERP at the end of semester

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- **Any grievances related to internal examinationare being reported to Examination Coordinatorof of College by the students. The coordinator in turn takes up the issue with the concerned department and faculty in order to ensure timely reddressal of grievances.**

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

· Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

· The importance of the learning outcomes has been communicated to the teachers

· in every IQAC meeting and College Committee meeting

· The students are also made aware of the same through Tutorial meetings

· Workshops have also been conducted for developing the Programme, Educational Objectives and Learning outcomes at

college level

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[Nil](#)
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to University of Kashmir. We offered Under Graduate, Professional and Non-Professional courses under the Faculty of Arts, Commerce, Management and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure thePOs, PSOs and COs and implemented the mechanism as follows:-

- **The institute followed the Academic Calendar of our affiliated university.**
- **All the subject teachers maintained Academic Diary in every academic year.**
- **All the subject teachers prepared Semester-Wise evaluation Reports.**
- **Internal examination committee analyzed evaluation**

reports of results.

- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

1. : Critical and creative thinking of the students have been developed.
2. : Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce and Bachelor of Management are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

1. : Understanding of the students is improved of national economic and business scenario.

PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

The Program outcomes of Bachelor of Science are as follows:

1. : The students understood the fundamentals of science education.
2. : The students' knowledge in all basic sciences is enriched.
3. : Interdisciplinary approach amongst students has been developed.
4. : Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.
5. : Students built-up a progressive and successful career

in academics and industry.

6. : Students are motivated to contribute in the development of Nation and community.

Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	[Nil]()

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1148

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for the annual report	[Nil]()

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdchandwara.edu.in/Header/naac/SSS2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`Nil`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`Nil`

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	<u>Nil</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`07`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03 book chapters

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has conducted a wide range of extention activities which are summarized below:

1. One Day Awareness Program on the theme "Drug De-Addiction" was conducted by the NSS wing of the college in collaborationwith District Police Lines Handwaraon 20-02-2021
2. One Day Seminar on "Women Empowerment" was conductedby the NSS Wing of the collegeon the eve of International Women's Day on 8th March 2021.
3. An Inter-College Quiz on "World Environment Day" was conducted by NSS Wing of the college on 5th June 2021.
4. Conducted seminar on "Beat Covid Campaign"organized by Mahatma Gandhi National Council of Rural Education, Hyderabad in collaboration with NSS wing of the college on June 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

283

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The physical infrastructure of college consists of Administrative Block, Science Block, Lecture Block, Sir Syed Lecture Block, Commerce Lecture Block, Womens Hostel and and Boys S.T. Hostel. The administrative block comprises of well furnished Principal Chamber office, male and female staff rooms, IQAC room and Coordinator Examinations Room. The science block consists of four spacious laboratories for different science subjects, which are accompanied with store rooms apart from having separate chambers for concerned HODs. The lecture blocks consist of 20 spacious rooms meant for classroom teaching and learning. The college has separate admission block which caters admission needs of students. Every block in the college has got sufficient washroom facility. The college is having a separate canteen, which has recently been upgraded to accommodate the catering services for the bulging enrolment of the college. The college has got Wi-Fi connectivity for computer laboratory and browsing center. Twenty one class rooms are having LCD board facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college possesses a big playground of 15 kanals which caters sports and games needs of the students. The playground is used for conducting different outdoor games like cricket, volley ball/ football, hockey, kabaddi etc. Adequate sports items are available in the college for the conduct of indoor games. College has got an indoor sports hall which hosts the games like table tennis, lawn tennis, chess, kho kho etc. The indoor hall of the college was built in 2016 and since then has proved very helpful for the conduct of indoor games especially for female students. The indoor hall and smart room of the college are used for conduct of different cultural activities and seminars. The college possesses a yoga center which helps students in practicing different yogas that keeps them away from stressful life.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[Nil](Nil)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](View%20File)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](View%20File)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is under process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[Nil](Nil)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-	**D. Any 1 of the above**

resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 63,33990/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the instition frequently updates the IT facilty for the general interest of students and faculty. Recently, around more than 30 high generation desktops have been purchased for the

establishment of a seperate browsing centre. Most of the lecture blocks have been equipped ICT enabled facilty for which around 21 IFPAD Smart digital boards have been purchased through online GeM portal. In order to make all these electronic gadgets functional, online UPS and 25 Karlosker Genset have been purchased and installed for providing 24x7 power backp-ups.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper procedure is followed for maintaining and utilizing physical, academic and support facilities. The Principal of the college along with NAAC IQAC Coordinator convenes a meeting with Advisory Committee, Purchase Committee, Development Committee and all departmental heads of the the College. A thorough discussion is made on various developmental and departmental issues of the college. After threadbare discussion, unanimous decisions are taken with regard to the allocation of budget for various departments as per the strength of their students. Different departments in turn submit requisitions of various items as per their needs along with the tentative costs. After collection of the requisitions, tenders are floated by the Purchase Committee for allied items. Supply orders are subsequently issued to the allotted firms as per the lowest tender cost with necessary terms and conditions regarding the supply of items in a time bounded manner.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

732

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	http://gdchandwara.edu.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

230

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

230

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities.The representatives of the student council actively participate in various activities and act as a bridge between college administration and students. The council provides an opportunity to students to develop their leadership skills through their active participation in college affairs. Students of the college work for the up-liftment and betterment of fellow students and college throughout the year and participate in several activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college is not having yet any registered Alumni Association. However, every effort is put in place to invite its passed out alumni who are placed at premier institutions in different sectors and their valuable suggestions and expertise are used for the overall development of the college.

Further, the registration for Alumini Association is under process.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a clear vision to "Transform the less privileged students into a Potential Human resource compatible to changing global socio-economic milieu through effective learning, teaching & extension" and its Vision and Mission statement reads as:

1. To transform the educationally and socio-economically backward border region at par with the developed regions of the country.
2. To make optimum use of modern technology to boost teaching-learning process.
3. To inculcate spirit of courage, honesty and strengthening belief in principles of truth and justice.
4. To make students aware about the importance of preserving environment.

Since most of the students of college are first generation learners and mostly come from underprivileged backgrounds, their up-liftment on account of both social and economic spheres rests entirely on the education and exposure that they receive in college. The college is religiously focusing on curriculum expansion and enhancing the baskets of courses available to students. It has successfully introduced

biochemistry, clinical biochemistry, biotechnology, music, anthropology and Kashmiri in the recent years. It will definitely help students to make better career choices and thereby improve the prospectus of employment in future. The college also offers "environmental science and disaster management" to its students so that they inculcate a sense of responsibility towards appreciating nature and protecting environment.

The college is planning to introduce many post graduate courses and skills courses in order to make student progression affordable and also equip students with real skill sets to enhance their employability.

In addition, the institution is run through various functional committees which are framed each year at the beginning of the session. These committees have active participation from both teaching and non-teaching faculty ensuring smooth functioning of the institution based on democratic ideals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of college does not work in isolation. The institution is run through various functional committees which are framed each year at the beginning of the session. These committees have members from both teaching and non-teaching faculty depending on the nature of committee. At the apex of these committees is the advisory committee consisting the senior most faculty members who advise the Principal in all policy and planning matters. The performance of committees is frequently assessed by the Principal and members are appreciated as well. In addition, the teaching faculty elect a staff secretary based on democratic ideals who represents the interests of teaching faculty. He serves as an indispensable bridge between principal and the teaching faculty of college. As such the smooth functioning of college involves active participation of stakeholders from students to teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in line with the mission and vision of the institution to empower students who mostly come from underprivileged families in both social and economic spheres has always guided the strategic vision of the institution.

In addition, augmentation of current infrastructure and curriculum expansion in order to pave way for the introduction of PG courses in many subjects is also part of perspective plan of the college.

The college has been designated as a hub for veterinary technology. Consequent upon, the college has also made requisite purchases for starting a poultry farm. Besides, the introduction of B.VOC course is also in the final phase. The college is planning to offer courses like food processing and preservation, mushroom cultivation under B.VOC. These initiatives are aimed at inculcating the sprit and sense of entrepreneurship among students which will not create job prospectus for them only but for society in general.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a Government Institution, the hierarchical system is as per the established polices of the State Government. The Institution has at the apex the Principal who is the overall in

charge and head of the Institution. Principal is responsible for all administrative measures taken in the Institution and is overall in charge of the academics and its related functions. All authority lies with him/her. The Principal is assisted for all administrative matters by sectional officer and accountant. The academics are looked after by the faculty, belonging to different subjects, each subject having a department. The departments are running under a Head of the Department. On paper, the Principal is the sole decision taking authority in the Institution; nevertheless, he/she rarely takes a decision in isolation. The Institution is run through various functional committees which are framed each year at the beginning of the session. At the apex of these committees is the advisory committee normally comprising senior –most faculty members who advise the Principal in all policy and planning matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The employees of the Institution both teaching well as non-teaching faculty, are covered under General Provident Fund Scheme or New Pension Scheme. The employees are mandatorily a part of GPF or NPS. Besides, some employees are also covered under State Life Insurance (SLI) Scheme. For all of these schemes, the employees have to make necessary contributions which are deducted at source. No employee, except the daily wagers or contractual employees, is outside the purview of these schemes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the UGC guidelines, the annual performance report for the teachers captures the overall performance of the teaching faculty. The APR is prepared on the basis of teaching

performance, the number of teaching hours and other related activities. The APR pro forma is not only confined to assess the teaching performance but also active participation by the teacher in other parameters like involvement in the working of different college committees. Besides due consideration is also given to the research paper and book publication and participation in seminars and conferences. Promotion to the next grade is strictly linked to good API score. Hence, the performance appraisal reports form a very crucial part of the career advancement scheme for the faculty and cannot be ignored by any teacher for the rightful progression in career. The APRs are sent to the administrative department of the government where due cognizance is given to the performance of the teachers duly attested by the administrative head of the institution.

But in case of non-teaching staff, no such performance appraisal mechanism is in place in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has carried out no internal or external financial audit during the last year.

Though if any irregularity, inefficiency, omission is found during the internal or external audit,it is normally noted and is called audit para. Accordingly, audit para's are responded by the college in order to settle all objections

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

All the finances, including the salary of the staff comes from the government of the State. However, the Institution has a corpus fund, generated and enriched by the annual nominal fee of the students. The local fund employees are paid out of this pool fund only. A chunk of corpus is also reserved for offering scholarship to students. Since the college mostly caters to the educational needs of underprivileged students, providing financial aid to such students is of paramount importance.

Besides, for the maintenance of physical infrastructure or raising of new infrastructure, a proposal is mooted after due procedure has been followed at the Institutional level like envisaging of the plan based on appraisal of the facilities, discussing it and then ordering of DPR for the same. The proposal is then submitted to the administrative department for approval and funding.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC aims to encompass all quality assurance measures which need to be taken to produce quality results and help in the development of processes which are sustainable and result oriented.

One such initiative is career counselling. This exercise holds immense value owing to the fact that most of students of college are first generation learners and come from poor and underprivileged families.

IQAC feedback is another institutionalized practice which has resulted in marked improvement in learning outcome. The feedback is received through both online and offline mode. The feedback is discussed by IQAC and a report of the same is submitted to principal.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

n any under graduate institution teaching learning process is considered to be the backbone of academic activities. Thus review of teaching learning process is of immense importance for maintaining a healthy atmosphere for academic activities.

IQAC feedback system is a standard tool to review the teaching-learning process in the college. Once in every semester a questionnaire assessing the teaching-learning process is provided to the students. A secrecy is maintained in order to ensure unbiased data collection about teaching-learning process. The data is compiled and an analytical report is prepared by the IQAC. The report is finally jointly discussed by academic audit committee, IQAC and Principle and solutions suggested thereof.

To institutionalize ICT based pedagogy in a more effective manner, the college on the suggestion of IQAC has procured dozens of digital boards. This will go a long way in improving the teaching learning outcome in college.

The college has also on the recommendation of IQAC established two state of art browsing centers equipped with high speed internet.

In addition, automation of library is also on cards. These initiative on the part of IQAC are aimed at improving the teaching learning outcome.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution boasts a pedagogical setting that ensures both boys and girls get equal and adequate opportunities of development. For this purposes, the institution has put in place a rest room for girls and anti-sexual harassament cell. Provision of Sports facilities, seperate washrooms and scholarships are also available.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Govt. Degree College Handwara has a deep concern to protect environment, health and well-being through implementation of effective waste management practices such as segregation and recycling. Awakening to control 'throw-away' life style and grow consciousness of generating less waste among students, staff and faculty members has also been adopted. Our house keeping staff, gardeners and sweepers help in segregation of waste.

Solid Waste Management

- It is segregated at source and collected by Sweepers and Safai Karmachari to dispose off properly to the dumping yards of Town Municipality, Handwara.
- Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling.
- College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.
- Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities
- Biodegradable waste from canteen and college lawns such as dried leaves, twigs, bird droppings and plant clippings is collected from all around the campus and used for vermicomposting. Vermicompost so produced is enriched with watersoluble nutrients and is used in organic farming.
- Dustbins have been installed throughout campus for waste segregation.
- Plant clippings are used by local villagers in cattle feeding.

E-Waste Management

- **Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization.**
- **The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students. Such components are also used for demonstration in workshops organized by concerned departrments for students of nearby adopted schools.**
- **Students are also made aware of E-Waste issues and its safe disposal.**

Waste Recycle System

- **Paper waste is sold out for its recycling in paper industry.**
- **Food Waste is taken away by staff to feed their cattle.**

Hazardous Chemicals and Radioactive Waste

- **Campus is free from any kind of radioactive waste.**
- **The three most commonly generated chemical waste mixtures from Chemistry lab consists of heavy metals solutions, corrosive liquid wastes, and organic solvent wastes. Besides, different types of wastes are collected in separate receptacles for their final disposal.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the	C. Any 2 of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has the distinction of having survived the communal harmony and peaceful coexistence of Kashmir's ancient past through its pedagogical goals, cultural events and community outreach programs. For imbibing amongst students the

spirit of tolerance and secularism, the institution celebrates the culture of unity in diversity and promotes mutual coexistence and spirit of camaraderie. It promotes the constitutional values of encouraging the vulnerable and marginalized sections of society. It takes initiatives in safeguarding the distinctiveness of certain ethnic and social minorities by protecting and flourishing their art, culture, languages and values. With regard to the protection of environment, the institution as a zero tolerance policy towards the use polythene, non-biodegradable items and other environmentally hazardous practices within the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has the lofty ambition of instilling amongst students and employees the sense of fundamental duties towards the nation. To develop civic sense, sense of gratitude towards the nation, the institution frequently organizes events on varied topics such as Gandhian philosophy, Secularism, Political Obligation, Independence Day and Constitutionalism.

It hoists the National Flag and inaugurates most of its events with the National Anthem.

The girl students and students associated with weaker sections are particularly sensitized about their guaranteed rights. Ragging and other forms of harassment are banned on the campus, and racist slurs and seditious activities invite stringent punishments from the administration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 Institution celebrates/organizes national and international commemorative days, events and festivals

Govt. Degree College Handwara is one of the leading centers of higher learning in District Kupwara. The college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Celebration of cultural and constitutional festivals is integral part of college's co-

curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals as enlisted below:

Republic day

Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution cameinto force on 26 January 1950 completing the country's transition toward becoming an independent republic. All staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to great freedom fighters who sacrificed their lives in order to gain the freedom for the India.

Independence Day

Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past.

International Women day

International Women day is also celebrated in our college on 8th March every year. The day is used to recognize women who have made significant contribution to the advancement of their gender. The day is celebrated under auspices of women cell of the college.

International Yoga day

International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli

Radhakrishnan.This day is celebrated to promote the values and principles of a true teacher. On teacher's day students perform different activities like singing competition, speech competition, poem recitation etc. to entertain teachers. Students offer gifts to the teachers and atleast they thank teachers by expressing their gratitude.

Mahatma Gandhi Day

The common birthday of Mahatma Gandhi on 2nd October is commemorated as Swachhta Diwas. " Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi's vision of clean India. It served as great initiative in making students aware of importance of cleanliness.

National Constitution day

26th November is also celebrated as National Constitution day to commemorate the adoption of constitution of India by constituent assembly of India. On this day, Dr. B. R. Ambedkar, the creator of the constitution is remembered. It was declared by govt. of India on 19th November 2015 to celebrate 26th November as constitution day every year. Therefore, by means of their celebration the students are provided with an opportunity to have an insight in the event and struggle and sacrifice made to achieve this.

Besides this, the college celebrates other days every year so as to inculcate the spirit of peace, brotherhood, ethics, moral values, duties and responsibilities, respect towards teachers, tendency towards maintenance of health and hygiene, physical and mental fitness etc. among the students.

- World Arbor Day
- World Health Day
- World No Tobacco Day
- World Environment Week Celebrations
- World Population Day
- Red Cross Day
- Fiaz Ahmad Faiz Day
- Iqbal Day
- World Disabled Day
- World AIDS Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice I

E-Admissions

2. Objectives of the Practice

(1) To save the precious time and resources of students in seeking admission to various courses in the college by way of cost-cutting the procedure and increasing convenience in the admission process; (2) Enhancing flexibility and subject-choices to students normally not possible through conventional admission process; (3) Making optimum use of internet based technologies in the admission process

3. The Context

The introduction of CBCS at UG level, on the one hand, and the enormous growth of information and communication based technologies, on the other, prompted the college to keep up pace with the changing scenarios of our time. To enhance the accessibility of students from far off places and bridging the spatial divide through online mode of admission process, the college related it to the extension of equal opportunities to all citizens.

4. The Practice

The admission process begins by submitting a subject preference form through a Google Form link which is shared through various social media platforms. Responses received from the admission seeking students are scrutinized, students are allotted their

subjects as per their merit. For all this the students are not supposed to pay multiple visits to the college. The college removed the last hurdle of submitting fee dues in bank by signing a memorandum of understanding with J&K Bank which allows students to submit their fee electronically. This way a lot of time and resources of the students are saved.

5. Evidence of Success

The college received huge responses from all the service areas of the institution. Students from both the sexes applied. On our feedback portal, students overwhelmingly expressed their satisfaction with the practice. The resolution of students grievance was quick, processing of data extraordinarily simple and fast, the retrieval, classification and storage of data is exceptionally quick and convenient: it is all because of the electronic nature of information.

6. Problems Encountered and Resources Required

Students from certain places complained of poor internet facilities. Some students expressed their skepticism with regard to their capacity to handle the online mode of internet.

Title of the Best Practice II

Dhaan Box

2. Objectives of the Practice

(1) To promote the spirit of philanthropy and humanitarian amongst students; (2) To instill amongst youth the sense of camaraderie, communitarian feelings and the perception of distributive justice;

(3) To extend the opportunities of education to students belonging to financial vulnerable categories by assisting them with financial support

3. The Context

Since the institution caters to a good section of society that are financially weak and socially disempowered. The students belonging to these sections fail to meet the educational expenses. The practice of Dhaan Box helps these students meet

their educational expenses.

4. The Practice

This practice allows students and the faculty to contribute towards a common pool of resources every month voluntarily. The accumulated sum is utilized meeting the educational expenses of students belonging to financially weaker sections. Moreover, voluntary funds and donations are arranged from private individuals and businesses to replenish the Dhaan Box.

5. Evidence of Success

The box extends the opportunities of education to students and, therefore, increases the access and equity in the educational process. Moreover, it inculcated a spirit of social concern and distributive justice amongst students. This culture has evidently increased tolerance for diversity and weaker sections. This goes in line with the fundamental objectives of our constitution.

6. Problems Encountered and Resources Required

There are requirements of maintaining proper accounting of the resources generated and expenses incurred.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is the largest in terms of its enrolment in the frontier district of Kupwara. Owing to its closeness to the Line of Control, hundreds of students residing in the inhospitable terrains Nowgam sector of LOC benefit from educational and allied facilities of the college. Given the strategic location of the college, the institution plays a vital role innurturing generations of youth in the spirit of patriotism, self-sacrifice and national services, apart from imparting in them exemplary citizenship qualities, mainstreaming their political beliefs and making them immune

from the propaganda machinery of the radicalized elements.

In addition to this, the institution has the distinction of making education accessible to downtrodden and vulnerable sections of this region of the UT of Jammu and Kashmir. The institution, despite being located in the remotest districts of the nation, has the distinction of educating a considerable number of girls (almost 50% of total enrolment comprises of girls) who act as agents of change in society and break the vicious cycle of ignorance and illiteracy. In this sense, the institution has the distinction of being an engine of progressive social change that includes, but is not confined to, bringing inclusivity, gender justice, equity & access in education, social-economic development, patriotism and national service.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Introduction of Vocational Courses at UG level to enhance the employability and resource generation in the area.
- To enhance entrepreneurship and start up innovations by collaborating with industry and consultancy services
- To introduce market-oriented PG Programs that possess employability potential
- To introduce a paper-less examination, teaching, evaluation and admission process by augmenting the digital infrastructure in the institution
- To institutionalize the psycho-metric tests of students to boost the mental health of students, fight drug abuse, youth unrest and pornographic addiction.
- To enhance the digital literacy of supporting staff of the college by conducting Computer based training courses
- To enhance the literacy about ITR filing and financial discipline amongst faculty and staff.